

Checklist for Eagle Scout Leadership Service Project Plan Approval

Scout's Name: _____ Phone: _____ Unit #: _____

District Reviewers: _____ and _____ Date: __ / __ / __

Preliminary: These MUST be completed prior to beginning the District Project Review.

- Scout in Class A uniform?
- Using Eagle Scout Leadership Service Project Workbook or download from www.scouting.org/nav/enter.jsp?s=by?
- Concept discussed with organization? Date: _____
- Plan approval by organization representative? Name: _____ Date: _____
- Plan approval by unit leader or Eagle advisor? Name: _____ Tele: _____
- Plan approval by unit committee? Name: _____ Date: _____

Project Description:

- Project Title: _____
- Description
- Content written for Board of Review?
- Description of benefit included in workbook?
- Group to benefit from the project? _____
- Is it a qualified group?
- Not commercial Not maintenance Not part of another Eagle project Not a fund raiser

Planning Details:

- Description of the present conditions? (*pictures, maps, drawings, or sketches as appropriate*)
- Methods used to complete the project:
- How will the project work be organized?
- Materials**
- Complete list of necessary materials? (*breakdown of the materials and amount of each needed*)
- Where will the Scout secure the materials? (*retail outlets, organizations, benefiting group, etc.*)
- How much will the materials cost?
- How will funding to pay for the materials be secured? (*fundraiser, donations, benefiting group, etc.*)
- Resources required for the project:**
- Complete list of all the resources necessary? (*tools, electricity, transportation, etc.*)
- Where will the Scout secure the resources? (*provided by self, friends, Scout unit, benefiting group, etc.*)
- People**
- List of the number of people needed and when? (*schedule of personnel requirements*)
- Where does the Scout plan to get the people? (*Scout unit, friends, schoolmates, family, etc.*)
- Schedule:**
- Realistic dates for working on the project?
- Are there contingency plans? (*inclement weather, missing materials, etc.*)
- Safety**
- Hazards involving the worksite, materials, tools, and weather?
- Transportation – Tour permit?
- Availability of first aid supplies and access to emergency services?
- Who will provide water and food? (*Will workers who neglect to bring water have access to it?*)
- Are restrooms and/ or wash facilities available? (*Do they need to be?*)
- How will the Scout demonstrate leadership?

Actions of the District Review:

- | | | |
|--------------------------|--------------------------|--|
| Yes | No | Project approved? Date: _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | (If not, ensure Scout has a complete understanding of what he needs) |
| <input type="checkbox"/> | <input type="checkbox"/> | Copy of Project Workbook and attachments provided by Scout? When promised? |
| <input type="checkbox"/> | <input type="checkbox"/> | Scout advised that final approval comes at the Eagle Scout Board of Review |